



## **Manager, Corporate Asset Management**

Regular Full Time Manager

Markham, ON, CA

Requisition ID: 3281

APPLY

**Salary Range:** 114,800.00 To 135,108.00 (CAD) Annually

The City of Markham is proud to be recognized for the 3<sup>rd</sup> consecutive year as one of Canada's Best Employers, and ranked in the top three for Government Services by Forbes and Statista Inc! The City of Markham is a dynamic and change-oriented leader that stands out from other Canadian municipalities. The recipient of multiple environmental awards, we are recognized for our innovative sustainability and urban planning initiatives as much as for our fiscal accountability. More than 353,000 residents call Markham home and benefit from our rich heritage, culturally diverse environment, vibrant local economy and focus on quality of life.

Applications are now being accepted for the above position in the Sustainability and Asset Management Department, Corporate Services Commission. To apply for this position, please submit your cover letter and resume online at [www.markham.ca/careers](http://www.markham.ca/careers) by **March 15, 2023**.

### **Job Summary**

Manager, Corporate Asset Management will lead the implementation of our Asset Management Road Map that will help in streamlining and standardizing our current AM practices. With one direct report to be hired by the selected person, this resource will analyze all our related business functions, review current AM methodologies, recommend improvements, and support all relevant departments to materialize these improvements.

This position will be responsible for leading the development of the Asset Management policies, standards, best practices and technology improvements across the organization. Reporting to the Director of Sustainability & Asset Management the successful candidate will demonstrate leadership and guidance, technical competence, innovation and creativity and commitment to results.

### **Roles and Responsibilities**

- Engage with all dept./business units to understand their core businesses & processes in relation to Asset Management;
- Review and confirm Markham's Asset Management Road Map to recommend improvements for better Asset Management, in accordance w/ AM Policy & AG

recommendations and other reviews, and align to needs of EAM system implementation and follow on support;

- Apply change management techniques to engage with business units to ensure new processes are working;
- Standardize/streamline/ lead management of all corporate assets data/processes
- Coordinate Asset Management Steering Committee (AMSC).
- Lead the development, implementation and review of corporate asset management best practices; consult advise, coach and mentor business units across the organization
- Lead the development and implementation of robust project management methodologies including tools and approaches to such matters as risk identification, success measurement, escalation processes and decision making responsibilities
- Build consensus amongst stakeholders, influencing business planning and budget decisions with management and Council
- Develop, monitor and evaluate compliance with policies related to asset management and project management
- Monitor asset and project management research, trends and developments with a focus on making recommendations to improve asset management processes/practices
- Support the implementation of asset information management technology and data strategies
- Prepare and present reports to senior management and Council on issues relating to asset management and project management Leadership
- Provide visible and positive leadership to staff consistent with the commitments of the City's Leadership Charter, developing and nurturing a work environment that is inclusive, respectful and motivating for staff
- Responsible for staff supervision, including health and safety, performance appraisals, learning and development
- Coach and mentor asset management and project management staff in business units across the organization and build consensus amongst stakeholders
- Contribute to the departmental leadership team and corporate initiatives
- Build and maintain positive working relationships with co-workers, other City staff and the public using principles of good customer service
- Develop collaborative partnerships on matters relating to asset management and project management Financial Management
- Support the development of a robust, transparent and defensible capital investment plan across all service areas by linking level of service targets, asset performance and risk assessment
- Develop and monitor operational budget for the division
- Provide support and direction to the departmental capital budgeting process
- Ensure that Markham's Asset Management Plan and programs proactively address climate change through evolution of our assets.
- Other duties as assigned.

## **Requirements**

- University degree in Engineering or Business, possess related professional license(s)
- Minimum Experience: 5 years, in corporate asset management, as it relates to public infrastructure, parks and facilities
- Extensive experience related to the duties listed above, normally accompanied by a University Degree in Engineering, Commerce, Business, Economics or related field
- Extensive experience in public infrastructure asset management including industry best practices and their strategic applications, asset management business principles, and developing and maintaining infrastructure inventory databases
- Candidates with an equivalent combination of education and experience may be considered.
- Project Management Professional (PMP) designation is an asset
- Considerable experience in project management leading large projects from inception to implementation
- Knowledge of project portfolio management and reporting, and project management methodologies, theories and applications
- Well-developed presentation skills with the ability to articulate messages clearly and effectively to a variety of audiences including presentations to council
- A valid Class “G” driver’s license is required with a good driving record, and reliable vehicle to use on corporate business. Must be able to conduct site tours independently.

## Core Behaviours

- **Service Excellence:** Focuses organizational resources on understanding and responding effectively and efficiently to customer needs.
- **Change & Innovation:** Encourages innovation and effectively leads, implements, assesses and sustains change initiatives.
- **Teamwork & Relationship Building:** Develops collaborative and high performing teams as well as effective relationships with colleagues and partners.
- **Communication:** Adapts communication approach to needs of audience and situation, and develops staff in this area.
- **Accountable & Results Oriented:** Ensures work group behaves ethically and complies with expectations, policies and legislation; focuses work group efforts to work plan.
- **Management & Leadership:** Builds an engaging environment that supports learning, career development and regular feedback, and that attracts and retains high performing staff.
- **Strategic Thinking & Planning:** Understands and assesses complex concepts, trends and relationships; participates in business planning; makes decisions that align with the City’s strategic direction.

The City of Markham is committed to inclusive, accessible, and barrier free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. Please let us know if you require an accommodation and we will work with you to ensure a barrier free hiring process.

The City of Markham has established a mandatory vaccination requirement for staff related to the COVID-19 pandemic. As a result, should you be a successful candidate for a position with the City of Markham you will be required to provide proof of full vaccination upon a conditional offer of employment. Should you require accommodation in accordance with the Human Rights policy with respect to your vaccine status, you will be required to disclose that at the time of conditional offer so that an accommodation can be developed prior to your start date.

We thank all applicants who have applied. However, only those applications selected for an interview will be contacted.